

YMCA CAMP BELKNAP

BAKER

JOB DESCRIPTION

Job Title: Baker

Organization Overview: YMCA Camp Belknap (“Belknap”) is an all-boys summer resident camp in Tuftonboro, New Hampshire. Founded in 1903, it is an independent non-profit organization affiliated with the national YMCA.

Job Objective: As part of Belknap’s Food Service Team, this position will be responsible for the day-to-day operations of the Camp Belknap bakery and salad preparations. Providing scratch baked goods for Belknap’s 400-seat, family style dining hall. Baked goods prepared from scratch according to approved recipes. Recipes will include but not limited to: raisin breads, breakfast cakes, dinner rolls, cookies, variety of desserts, breads, and donuts. Whenever possible organic ingredients are used. Baking also includes the production of gluten-free, vegan and dairy free options. Follow and ensure compliance with sanitation and cleaning procedures.

Reports To: Food Service Manager

Position Classification: Seasonal, Full-time Salaried Employment (Summer Seasonal – 9 weeks)

Responsibilities:

- Be involved in some aspects of planning and menu development
- Oversee the bakery and train others on the staff to support you
- Review all food deliveries for quality and quantities ordered
- Assure all baked goods for each meal is prepared on time and at a high quality
- Work collaboratively with all kitchen staff
- Maintain the kitchen and dining hall for safety and cleanliness
- Identify and report any safety concerns immediately to the Food Service Manager
- Provide additional support as directed by the Food Service Manager
- Participate in staff meetings
- Conduct the proper care and handling of food

Qualifications:

- Minimum 1-3 years of baking experience and/or culinary education.
- Fundamental knowledge of food service industry required such as knowledge of basic terminology in food service;
- identify standards of personal hygiene, sanitation, and safety; identify liquid and dry measures; identify ingredients used for cooking and baking; and the ability to read and follow a standard recipe.
- Organized and professional
- Self-motivated with the able to multi-task
- Ability to work well with others in a summer camp environment
- Ability to work in a hot, humid and fast-paced workplace

Physical Demands:

- Lifting heavy boxes, containers of food, and equipment weighing up to 50 lbs.
- Standing for extended periods of time
- Extended exposure to kitchen heat and humidity, and handling hot pots and pans
- Safe handling of kitchen equipment, including sharp knives, etc.

TO APPLY:

- Please send a resume and cover letter to: admincb@campbelknap.org
- YMCA Camp Belknap, PO Box 1546, Wolfeboro, NH 03894, (603) 569-3475